



MOORE NORMAN
TECHNOLOGY CENTER

Medical Coding/ICD-10
HO557

Hours : In Class 80 Clinical Total 80

Description

This course will prepare the learner for a career in medical coding. The medical coder must be able to translate written documentation into the numerical language of ICD-10-CM for diagnoses/disease classification and CPT-4 for outpatient billing purposes.

Prerequisites

Anatomy & Physiology / Medical Terminology

Books

2020 HCPCS Level II	- ISBN: 9780323638388	(Included)
2020 HCPCS Standard Edition	- ISBN: 9780323638388	(Included)
2020 ICD-10-CM Draft Standard Edition	- ISBN: 9780323638388	(Included)
2020 Step-by-Step Medical coding text and workbook	- ISBN: 9780323642026	(Included)

Learning Objectives

1. Identify the specific volumes of the International Classification of Diseases.
2. Apply the five basic steps to code diagnoses.
3. Explain the guidelines and conventions used in ICD-10-CM.
4. Recognize the various applications of numeric codes, V codes, and E codes.
5. Understand and use the tables contained in ICD-10-CM.
6. Explain the guidelines and conventions used in CPT-4.
7. Identify CPT-4 codes and explain their application to a medical office.
8. Locate and use the various appendices of CPT-4.
9. Familiarity with Evaluation and Management codes.
10. Apply modifiers with an understanding of their importance in coding.
11. Identify services and procedures included in a surgical package.
12. Define the difference between a consult and a referral.
13. Identify and use HCPCS codes for Medicare.
14. Describe carrier reimbursement systems.
15. Describe insurance carrier policy.
16. Identify various insurance plans.
17. Explain the difference between group insurance plans and worker's compensation insurance.
18. Define who is eligible for Medicare benefits.

Teaching Philosophy

We believe that instructors, staff, and administrators have a shared responsibility to provide: 1) innovative course design and instruction; 2) a safe, learner-centered environment; and 3) an authentic learning experience.

Evaluation Methods

- Classroom Assignments/Coding Exercises - To be turned in at the instructor's direction
- Comprehensive Final - To be taken at the end of the class
- Quizzes and tests - Will be delivered at instructor's discretion throughout course.
- Successful completion of all assignments and a cumulative score of 70% on all graded material.

Grading Policy

90-100% = A, 80-89% = B, 70-79% = C, 60-69% = D, 59 - Below = F

Student Responsibilities



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Course Syllabus

To ensure a quality and safe learning environment, students are required to follow the Post-Secondary Student Behavior policy #560. This policy can be found at www.mntc.edu/board-policies. Printed copies are available upon request.